

Southbrook School – Scheme of Delegation

The governing board is made up of parent, staff, local authority, foundation and community representatives. The role of the school governors is to provide confident, strategic leadership and to create robust accountability, oversight and assurance for educational and financial performance.

- *two parent governors*
- *one local authority governor*
- *one staff governor*
- *one headteacher*
- *two foundation governors (appointed by SENTient Trust)*
- *three co-opted governors*

The three core functions of the governing board are:

- *Ensuring clarity of vision, ethos and strategic direction;*
- *Holding executive leaders to account for the educational performance of the school and its pupils, and the performance management of staff;and*
- *Overseeing the financial performance of the school and making sure its money is well spent.*

All governors attend the full governing board meetings which take place at least 3 times per year. In addition they either serve on one or more of the following working parties:

- *Leadership & Management*
- *Teaching, Learning and Assessment*
- *Pupil Personal Development, Behaviour and Welfare*
- *Finance and Physical Resources*

The working parties meet at least once a term.

For more information regarding the scope of the working parties, please click on the terms of references below:

[Full Governing Body Terms of Reference 2018 2019](#)

[Leadership & Management Working Party Terms of Reference 2018 2019](#)

[Resources Working Party Terms of Reference 2018 2019](#)

[Teaching Learning & Assessment Working Party Terms of Reference 2018 2019](#)

[Pupil Progress Development Behaviour & Welfare Working Party Terms of Reference 2018 2019](#)

Governors also serve on the following committees:

- *Performance & Pay Committee*
- *Headteacher Appraisal Committee*
- *First/Hearings Committee*
- *Second/Appeals Committee*
- *Pupil Exclusions Committee*
- *Safeguarding Governors*
- *Finance Governor*
- *Joint Governor Panel (SENTient Trust Schools)*

For more information regarding delegated functions of the committees, please click on the terms of references below:

[Performance & Pay Committee Terms of Reference 2018 2019](#)

[Headteacher Appraisal Panel Terms of Reference 2018 2019](#)

[First \(Hearing\) Committee Terms of Reference 2018 2019](#)

[Second \(Appeals\) Committee Terms of Reference 2018 2019](#)

[Pupil Discipline Exclusions Committee Terms of Reference 2018 2019](#)

[Safeguarding Governor Terms of Reference 2018 2019](#)

[Finance Governor Terms of Reference 2018 2019](#)

[Joint Governor Panel \(SENTient Trust Schools\) Terms of Reference 2018 2019](#)

Current Governors

Paul Gray – Foundation Governor, appointed by the SENTient Trust, term ends 31/07/20, Chair of Governors and a member of the Leadership & Management and the Resources Working Parties

Geoff Wilkins – Co-opted Governor, appointed by the Full Governing Body, term ends 07/12/19, Vice-Chair of Governors and member of the Leadership & Management and Resources Working Parties

Zoe Barnes – Staff Governor, elected by Staff, term ends 11/06/20, member of the Pupil Personal Development, Behaviour and Welfare and the Teaching, Learning & Assessment Working Parties

Laurie Fentimen – Co-opted Governor, appointed by the Full Governing Body, term ends 14/03/20, Lead Governor for Child Protection/Safeguarding & SEND and a member of the Teaching, Learning & Assessment and Pupil Personal Development, Behaviour & Welfare Working Parties

Katie Fry – Co-opted Governor, appointed by the Full Governing Body, term ends 02/10/22, member of the Teaching, Learning & Assessment Working Party

Philip Jenkinson – Foundation Governor, appointed by the SENTient Trust, term ends 02/03/19, member of the Leadership & Management and Resources Working Parties

Alistair Macintosh – Parent Governor, elected by the Parents, term ends 09/12/18, Finance Governor and member of the Leadership & Management and Resources Working Parties

Susan Smith – Local Authority Governor, appointed by the Local Authority, term ends 08/12/20, Deputy Lead Governor for Child Protection/Safeguarding & SEND, Lead Governor for Pupil Premium and a member of the Leadership & Management, Teaching, Learning & Assessment and the Pupil Personal Development, Behaviour & Welfare Working Parties

Debbie Winter – Parent Governor, elected by Parents, term ends 09/01/21, member of the Teaching, Learning & Assessment and Pupil Personal Development, Behaviour and Welfare Working Parties

Bronwen Caschere – Headteacher

Brigitte Hawkins – Clerk to Governors

To contact the Governing Board, please email bhawkins@southbrook.devon.sch.uk

Reviewed and agreed 04/07/17
Reviewed and updated 04/10/17
Reviewed and updated 08/02/18
Reviewed and updated 03/10/18
To be reviewed Autumn 2019